



ATHARVA INSTITUTE OF MANAGEMENT STUDIES

(Approved by AICTE, DTE & Affiliated to University of Mumbai)

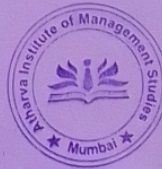
Agenda of the minutes of the IQAC meeting with Committee Members to be held on 2nd April
2024 at 4:00 PM in the Director's Cabin of the Institute

Agenda 1. Certificate Programmes on Excel

Agenda 2. Part Time lectures

Agenda 3: Guest Lecture series for MMS students

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Minutes of the IQAC meeting with Committee Members held on 2nd April 2024 at 3:00 PM in the Director's Cabin of the Institute:

<u>Members Present:</u>	
1) Dr. Henry D. Babu	6) Ms. Shefali Parab
2) Dr. Shubhi Lall Agarwal	7) Mr. Amit Penta
3) Dr. Vaibhav Patil	8) Mr. Ramesh Shinde
4) Dr. Reena Poojara	
5) Dr. Monika Shrimali	

Member(s) Absent : Dr. P.N.Nemade, Mr. Prathmesh Thakur, Mr. Mayur Joshi , Mr Himanshu Ingle(In lecture), Dr. Swati Agarwal

The meeting started at 4:00 PM and Dr. Shubhi Lall Agarwal opened the agenda of the meeting, for the discussions as below:

The agenda items were:

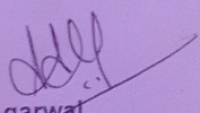
Agenda 1. Certificate Programmes on Excel: Dr. Henry D. Babu, Director, AIMS suggested certification programme on MS Excel.

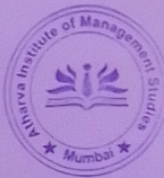
Agenda 2. Monitoring of Part Time lectures: Dr. Vaibhav Patil requested Dr Henry to review the attendance of the students and their working Saturdays of part time courses so that they can be present for the lectures on Saturday.

Agenda 3: Guest Lecture series: Dr Henry Babu requested all the HODs to give a tentative schedule of the guest lecture / sessions so that the budget can be finalized and presented to the management.

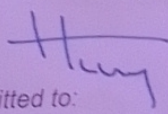
Next IQAC meeting is scheduled in July 2024.

Prepared by:


Dr. Shubhi Lall Agarwal
Coordinator, IQAC, AIMS



Submitted to:


Dr. Henry D. Babu
Chairman, IQAC, AIMS
DIRECTOR
Atharva Institute of Management Studies
MUMBAI-95.